



# Knights Enham Schools

King Arthurs Way, Andover, SP10 4BS

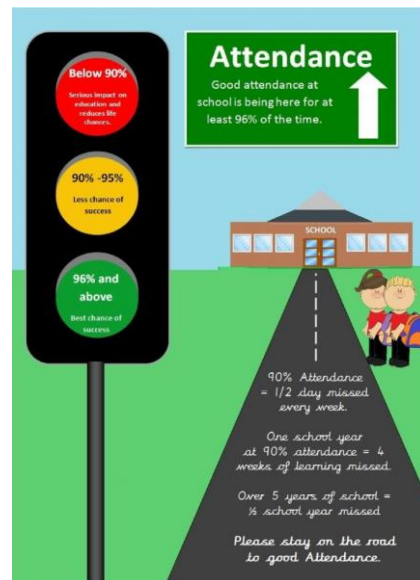
**T (Juniors):** 01264 394777 / **(Infants):** 01264 352151

**E:** adminoffice@knightsenham-jun.hants.sch.uk

**E:** adminoffice@knightsenham-inf.hants.sch.uk

**W:** www.kejs.org / www.knightsenham-inf.hants.sch.uk

**Executive Headteacher: Mr D Whitehouse BA(Hons)**



## Attendance at Knights Enham Schools

Knights Enham Schools are committed to maximise the achievement of all students. There is a clear link between good attendance and educational achievement.

We expect outstanding attendance at Knights Enham Schools. This is to ensure students thrive and have access to a wide range of opportunities throughout their time at the school.

### Reporting an Absence

Absences should be reported by telephone. You must report the absence on the telephone messaging service before 09:00am.

Please call — **01264 352151 for Infants or 01264 394777 for Juniors**

**The message must include students name and a reason for absence.**

### Punctuality

The school day starts with registration at 9.00am, please ensure that all students are in the building by 8.55am to ensure they are seat and ready for the day to start at 9.00am. Students arriving after this time will be marked as Late. Late marks are monitored and you will be contacted by our Attendance team to discuss if lateness is regular.

### Help

If you require any help or assistance with your child's attendance, you are able to speak to one of our Attendance team as follows:

Miss Trace in the Juniors

Mrs Doran or Ms Hardy in the Infants.

**At Knights Enham Schools we provide...**

Inclusive and ambitious learning experiences where our school community feels safe and motivated to achieve their best.

**'Together We Achieve'**

